BHARAT SANCHAR NIGAM LTD.

(A GOVT. OF INDIA ENTERPRISE)

OFFICE OF THE GENERAL MANAGER TELECOM DISTRICT

BALASORE

SECTION-I

NOTICE INVITING TENDER

**NIT No: Y-35 (2) (1)/13-14/4 Dtd.28.10.2013.**

On behalf of Chairman and Managing Director, Bharat Sanchar Nigam Limited, New Delhi wax / tape sealed tenders are invited from prospective individual or Service Providers having minimum 2 (two) commercial vehicles either in his / her / company’s own name or on lease hold (**in case of a Travel agency) and any interested private individuals having commercially registered vehicles** on or before the date of NIT of model not older than year 2010**.** Intending bidders may obtain Bid Document from SDE( MM ) O/o GMTD Balasore on payment of Rs 525-00 (Rupees five hundred twenty five only, (non refundable) per vehicle on all working days from 29.10.2013 to 19.11.2013 up to 17.00 hrs of Dt.19.11.2013.The payment will be accepted in the form of Cross Demand Draft drawn on any Scheduled Bank payable at Balasore, in favour of Accounts Officer (Cash), BSNL, Balasore. The Bidders shall have to deposit Rs. 6000-00 (Rupees Six thousand only) per Vehicle, as Bid Security or EMD in the form of Demand Draft in favour of ***Accounts Officer ( Cash ) , BSNL , O/o GMTD, Balasore***, along with the Technical Bid.

Schedule to the invitation of Tender

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| 1 | Designation and address of the authority Inviting tender | General Manager Telecom. District Balasore |
| 2 | NIT No | Y-35(2)(1)/13-14/4 Dated 28.10.2013. |
| 3 | Time and last date of issue of Bid Document  | Upto 17.00 Hrs. of Dt 19.11.2013 |
| 4 | Time and Date of Depositing tender/bid | Upto 13.30 Hrs. of Dt 20.11.2013 |
| 5 | Time and date of Opening of Tender (Technical Bid) | at 15.30 Hrs. of Dt 20.11.2013 |
| 6 | Minimum Validity of Tender offer | 150 days from the date of opening. |
| 7 | Type and number of vehicles required | **Cars / Vans / Multi utility vehicles : 11 Nos** **(as per details in SECTION-II, Scope of work)**1. TATA Indigo, commercial vehicle or equivalent (Diesel) Non A/C - 01 Nos
2. Sumo, Armada, Marshall, Bolero or

equivalent Non A/C Diesel driven - 11 Nos  |
| 8 | Duration of contract  | One Year with an option of extension for One more Year |
| 9 | Estimated Tender Cost | Rs.30,00,000/-  |

**N.B:-** The G.M.T.D, Balasore reserves the rights to accept or reject any or all tenders in part or whole without assigning any reason whatsoever thereof.

Eligibility conditions:- Bidder must submit attested/self attested copies of the following documents with the technical bid of the tender document :-

1. The bidder should have at least minimum 2 (two) commercial vehicles either in his / her / company’s own name or on lease hold on or before the date of NIT of model not older than year 2010. Vehicles should be registered as commercial in his name or in name of company or lease holding for use as commercial as mentioned in preceding sentence. The proof of ownership in respect of commercial vehicles either owned or on lease hold must be submitted along with the Technical bid.
2. The bidder should have a valid experience certificate of one year, before the date of NIT from a competent authority of any unit of PSU / any Central Govt. Department / any State Govt. department or any reputed Private Ltd. Companies / Firms for having executed similar contracts of providing at least 02 (two), petrol/ diesel/ CNG driven commercial vehicles such as Non-AC Indigo or equivalent cars, Jeeps Sumo, Armada, Marshall, Bolero or equivalent etc.
3. Attested/ self attested copy of firm/company registration for similar nature of job like hiring of vehicle / transport business etc. **Partnership deed/article of memorandum of association in case of firm/company as applicable and affidavit from notary in case of sole proprietary firm must be submitted**. In case of individual bidder no firm registration will be required, but copy of affidavit from Notary in this regard is required.
4. Copy of PAN card.
5. Copy of valid service tax registration certificate if applicable for firms or travel agency. But incase of individual bidder, the bidder must submit the affidavit that the service tax is not applicable to him / her.
6. Affidavit issued by notary on stamp paper regarding declaration of no closed relative employed in BSNL.

(h) Affidavit issued by notary on stamp paper for declaration regarding not blacklisted firm and
firm is not debarred.

(i) In case of Travel Agency, copy of valid labour registration certificate or valid labour license certificate must be submitted, if applicable if not the bidder should submit the declaration that the labour laws are not applicable to him / her.

(j) In case of Travel Agency, Attested/self attested copy of Valid EPF & ESI Certificate, if applicable. If not applicable, then enclose self declaration with valid reasons that EPF and ESI is not applicable to his/her firm.

In case of self attested copies, the concerned bidder should produce original when called for by the committee.

**Note: In case of any doubts/clarifications, there may be a pre-bid meeting before the date of opening i.e. on dated 18.11.2013**

(Bid Document and subsequent clarifications on bid terms if any can be down loaded from BSNL web site [www.orissa.bsnl.co.in](http://www.orissa.bsnl.co.in). If Bid Form is downloaded from Web-site, it must be accompanied by DD in favour of AO ( Cash ) , BSNL , O/o GMTD, Balasore for Rs.525/- as cost of bid document per vehicle and the same should be kept with the TEHCNICAL BID in addition to cost of Bid security or EMD @ Rs.6000/- per vehicle)

**Sd/-**

**AGM ( HR & Admn )**

O/O GMTD Balasore

 Ph. No. 06782-262500, Fax 241321